

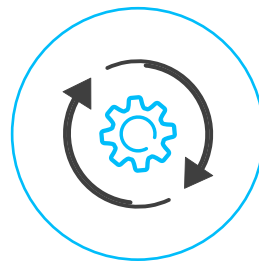


Streamlining Operations: How Automation is Transforming Back-Office Functions for the NHS

The NHS is facing unprecedented pressures on its services, and as such, there is a need to improve efficiency and reduce costs in order to continue delivering high-quality care to patients. Automating repetitive, manual, time-consuming tasks within back-office functions such as HR, procurement, and finance removes unnecessary delays whilst simultaneously eliminating human-error and freeing up staff time to complete more value-added activities.



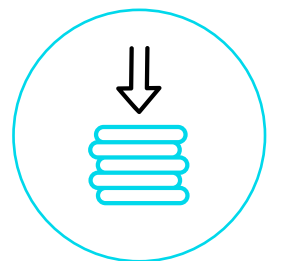
Key Benefits:



Transform Service Delivery



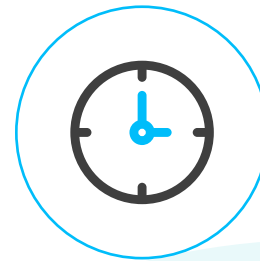
Increased Efficiency



Reduced Costs



Enhanced Candidate Experience



Faster Time to Hire



Improved Compliance



Deliver Upon Strategic Objectives



Operational Standardisation



Improved Accuracy

"By automating our starters process, we've been able to significantly improve the efficiency and accuracy of our HR function. What used to take days or even weeks to complete can now be done in a matter of hours, without any errors or delays. This has not only reduced the administrative burden on our HR team but has also enabled us to provide a better experience for our new starters, ensuring they have a smooth and seamless onboarding process. Thanks to the automation solution, we can now focus on more strategic and value-added activities, ultimately leading to better patient outcomes and a more effective and efficient NHS."

– Eric Pirozzoli, Associate Director of Workforce at Lewisham and Greenwich NHS Trust



Optimising Finance and Procurement Operations

There are a host of administrative processes within finance and procurement functions in the NHS that are good candidates for automation, including purchase order and invoice processing, spend analysis, supplier onboarding, and contract management. These processes typically involve a large amount of manual data entry, document processing, and approval workflows that are often time-consuming and error prone.

Several NHS trusts are leveraging the potential of automation to improve visibility and gain greater control over spend. Some organisations are using automation to help automatically match purchase orders with invoices, and flag any discrepancies or errors for review, for example, whilst others are using it to ensure that payments are accurate and processed on time.

Similarly, automation can streamline procurement operations, by reducing the administrative burden involved in supplier onboarding and contract management. This allows procurement staff to focus on more strategic activities such as supplier relationship management and value analysis.

Streamlining HR Processes and Improving Candidate Experience

HR is an area that NHS organisations commonly target during the initial rollout of an automation programme. Whilst the volume of transactions processed are not always high, automating tasks that enhance candidate experience or drive better recruitment and retention are often high on the agenda.

One of the most time-consuming and manual responsibilities for HR departments in the NHS is managing the end-to-end onboarding process for new hires. This involves collecting and verifying new hire information, undertaking pre-requisite background checks, sending offer letters, creating employee records, and ensuring all documentation is completed accurately; a large proportion of these tasks can often be automated. Other HR processes that can benefit from automation include time and attendance tracking, performance management, and leavers processes.

Automating tasks to streamline HR operations can ensure compliance with policies and regulations, whilst also reducing the time to hire, improving staff recruitment and retention, and enabling the team to deliver a personalised onboarding experience for new starters.



"Automating finance processes in the NHS is an essential step towards achieving operational efficiency and delivering better services to patients. By implementing automation technology, the NHS can streamline financial workflows, reduce manual errors, and increase processing speed. This not only results in cost savings but also provides real-time financial data and reporting, enabling more informed decision-making. Automating finance processes in the NHS is a key component of digital transformation and can support the NHS in achieving its goals of delivering high-quality patient care whilst also managing costs effectively." – **Robbie Champman, Deputy Chief Financial Officer at Wirral University Teaching Hospital NHS Foundation Trust**



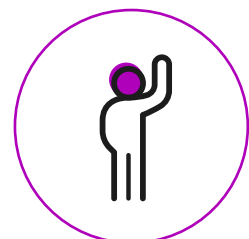
Use cases:



Recruitment and Onboarding



Workforce Management



Leavers Processes



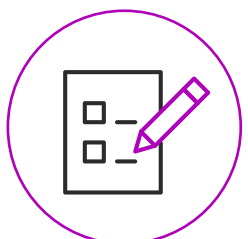
Purchase Order and Invoice Management



Payment Processing and Collections



Expense Management and Financial Reporting



Supplier Onboarding



Contract Management



Audit Preparation and Compliance Reporting

Why Digital Workforce

We have a strong passion for improving the lives of patients and healthcare workers through innovative technology.

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